

**BELLEVUE CONVENTION CENTER AUTHORITY**  
**Board Meeting – AGENDA**

**Tuesday, April 26, 2016 at 9:00am**  
**Meydenbauer Center – Room 303 – Administrative Offices**

- I. Call to Order**
- II. Attendance**
- III. Approval of Minutes**
  - *March 22, 2016 (document)*
- IV. Chairman’s Report**
- V. Staff Report**
  - *Theatre Update (document)*
- VI. Committee Reports**

**Marketing**

**Meydenbauer Center Sales and Marketing**

- *March 2016 Sales and Marketing Activity (document)*
- *2016- Q1 – Communications Update (document)*

**Visit Bellevue Washington**

- *March 2016 VBW Convention Sales Report (document)*
- *2016-Q1 – VBW Leisure Travel & Communications Update (document)*

**Facilities Committee**

- *February Facilities Committee Meeting Update*
- **Resolution 2016-09** – *Approval of contract with McDonald Miller for HVAC Controls & Equipment (to be provided 4/25)*
- **Resolution 2016-06** – *Approval of Contract Amendment with Performance Mechanical Group for HVAC Preventative Maintenance Services and Repairs (document)*

**Finance**

- *Review/approval of voucher & payroll expenditures (document)*
- *March 2016 Financial Statements (document)*
- **Resolution 2016-08** – *Enter into a Contract with Aldridge for Information Technology Support Services (document)*