

BELLEVUE CONVENTION CENTER AUTHORITY
Board Meeting – AGENDA

Tuesday, January 26, 2016 at Noon
Meydenbauer Center – Room 303 – Administrative Offices

- I. Call to Order**
- II. Attendance**
- III. Approval of Minutes**
 - *December 15, 2015 (document)*
- IV. Chairman’s Report**
- V. Staff Report**
 - *Theatre Update (document)*
 - *Meydenbauer Center Brand Strategy Platform & Messaging (document)*
- VI. Committee Reports**
 - Marketing**
 - Meydenbauer Center Sales and Marketing**
 - *Year-End/December 2015 Sales and Marketing Activity (document)*
 - *Q4 2015 - Marketing & Communications Summary (document)*
 - Visit Bellevue Washington**
 - *Year-End/December 2015 VBW Convention Sales Report (document)*
 - *Q4 2015 - VBW Leisure Travel & Communications Update (document)*
 - Facilities Committee**
 - *December Facilities Report (document)*
 - **Resolution 2016-01** – *Enter into a Contract with CDI Mazzetti for HVAC Renovations & Design Engineering (document)*
 - Finance**
 - *Review/approval of voucher & payroll expenditures (document)*
 - *Year End/December 2015 Financial Statements (document)*
 - **Resolution 2016-02** - *Amend the 2016 Consolidated Fund Budget (document)*
- VII. Executive Session**
- VIII. Communications with the Public**
- IX. Adjournment**

Next Board Meeting: Tuesday, February 23, 2016
Conference Room, 11100 NE 6th Street
Bellevue, WA 98004