



Audio Visual Exhibitor Order Form

On-site - Phone: (425)-450-3731 - Fax: (206) 763-2245 - Email: pmorris@avfactory.com
 Advance order deadline is 14 days prior to show date(s). All items priced per day.
 Payment required at time of order. Additional equipment available by request.



Customer Information

Company:				Contact Person:			
Street Address:				Phone Number:			
City, State, Zip:				Email:			
Set Date:	Set Time:	Strike Date:	Strike Time:	Event Name:			Booth #

Audio Equipment

Equipment	Adv Rate	Std Rate		Qty		# Days		Total
Wireless Hand Held Microphone	\$145	\$160	x		x		=	
Wireless Lavalier Microphone	\$145	\$160						
Wireless Headset Microphone	\$200	\$225						
Wired Hand Held Microphone	\$42	\$47						
Small Sound System - 1 Speaker/Mixer/Wired Mic	\$115	\$130						
Medium Sound System - 2 Speaker/Mixer/Wired Mic	\$150	\$175						
12-Channel Audio Mixer	\$54	\$60						
Polycom Conference Phone	\$100	\$125						
Telos Telephone Interface	\$190	\$210						
Computer Audio Patch	\$30	\$35						

Video Equipment

Equipment	Adv Rate	Std Rate		Qty		# Days		Total
6' Tripod Screen (skirted)	\$36	\$40	x		x		=	
3,500 Lumen HD Projector	\$315	\$350						
24" HD Monitor (table stand)	\$135	\$150						
32" HD Monitor (table stand)	\$225	\$250						
40" HD Monitor (floor stand)	\$360	\$400						
55" HD Monitor (floor stand)	\$540	\$600						
65" HD Monitor (floor stand)	\$675	\$750						
DVD Player	\$58	\$65						
Blu-Ray Player	\$135	\$150						
HDMI Distribution Amplifier	\$67	\$75						
DVI Distribution Amplifier	\$67	\$75						

Accessories

Equipment	Adv Rate	Std Rate		Qty		# Days		Total
AV Cart __34" __42" __48"	\$25	\$30	x		x		=	
Flipchart Easel w/ pad and markers	\$40	\$50						
PC Laptop w/ Microsoft Office	\$270	\$300						

Card Type Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Discover <input type="checkbox"/> AMEX <input type="checkbox"/>
Credit Card Number: _____
Name on Card: _____
Expiration Date: _____ CV2 Code _____
Authorization Signature: _____

1	Equipment Total	
2	Set / Strike Labor*	\$60
3	Subtotal	
4	Tax (10% of Line 3)	
5	Order Total	

*Set/Strike labor includes 30 minutes set up and pickup. Additional labor will be charged at the following rates, and subject to a one hour minimum.

*Regular Hours: \$60 / Hour - Monday through Sunday 6am - 1am OT / Overnight: \$90 / Hour - Monday through Sunday 1am - 6am.