



MEYDENBAUER CENTER

BELLEVUE CONVENTION CENTER AUTHORITY

Board Meeting – AGENDA

Tuesday, November 15, 2016 @ 12:00pm

Meydenbauer Center – Room 303 – Administrative Offices

I. Call to Order

II. Attendance

III. Approval of Minutes

- *September 27, 2016 (document)*

IV. Chairman's Report

V. Staff Report

- *Theatre Update (document)*

VI. Committee Reports

Marketing

Visit Bellevue Washington

- *Destination Development Plan – Conceptual Framework (document)*

- *September 2016 VBW Convention Sales Report (document)*

- *2017 Convention Sales and Leisure Marketing Plan - DRAFT (document)*

Meydenbauer Center Sales and Marketing

- *September 2016 Sales and Marketing Activity (document)*

- *2017 Sales and Marketing Plan DRAFT – (document)*

Facilities Committee

- *October Facilities Report (document)*

- **Resolution 2016-14** - *To Approve a Contract with HVS for a Market and
Expansion Feasibility Study (document)*



MEYDENBAUER CENTER

Finance Committee

- *2016 Forecast of Future Transient Occupancy Tax Revenues – CBRE (document)*
- *Review/approval of voucher & payroll expenditures (document)*
- *September 2016 Financial Statements (document)*

VII. Executive Session

VIII. Communications with the Public

IX. Adjournment

Next Board Meeting: Tuesday, December 13, 2016 @ 12:00pm
Conference Room, 11100 NE 6th Street
Bellevue, WA 98004