

# MANAGING DISTANCE TOGETHER

## Event Safety at Meydenbauer Center

The COVID-19 crisis has forced our industry to re-evaluate the way people gather. We're having to rethink the way we meet and find new solutions that bring people together while keeping them at a safe distance. While we may still not know how the rest of the pandemic will unfold and what lasting changes there may be, Meydenbauer Center remains committed to providing a safe and clean gathering place for you and your guests.

Our facility provides an expansive 54,000 square feet of meeting space with completely customizable layouts allowing for recommended distances between guests in the building while optimizing the available space. We've also begun several changes to our operational policies in order to ensure Meydenbauer Center doesn't just feel safe but is safe. We'd like to outline some of what we're doing in order to provide the most effective option for your event. Take a look.

## CLEANLINESS & SANITIZATION

The number one thing on everyone's mind right now is keeping spaces and belongings safe and sanitized. We are all looking to minimize contact with surfaces and objects outside our home, and it's hard to do that completely when attending an event. That's why we've begun implementing cleanliness and sanitization measures to ensure you and your guests are safe.

In the area of cleanliness and sanitization, we...

- have installed 12 hand sanitizing stations around the facility, near elevators and stairwells, and outside meeting rooms. We will soon have additional stations for guests entering the facility.
- have touchless fixtures in every restroom.
- are in the process of applying for the GBAC Star Accreditation.





## SAFE STAFFING

Safety during this crisis goes beyond the ways in which we sanitize; it impacts the way we serve others. Meydenbauer Center has always been proud of our commitment to superior service and the way we staff your events during COVID-19 is no different. We're dedicated to solutions that provide an outstanding level of service without compromising the health and safety of our clients and their attendees.

In the area of safe staffing, we are...

- requiring all of our staff to wear masks when working in public spaces, and always wear gloves when working on cleaning surfaces or preparing food.
- requiring all of our staff to be screened for symptoms prior to arriving for work.

## FACILITY SOLUTIONS

As we move towards the ability to gather in larger groups, our focus is on enabling our clients to have successful events in this new environment. You should never feel as though you must decide between what is efficient and what is safe. We've begun developing solutions for our facility that puts the power back in your hands and allows you to make decisions that provide an excellent attendee experience while upholding safety standards and best practices.

In the area of facility solutions, we...

- have designed layouts that allow for 6 feet of distance between every guest. (See table)
- have the capability to provide a great in-person experience while also designing the space and staging to be ideal for virtual audiences due to our partnership with AV Factory.
- are moving away from buffet services towards plated meals or prepackaged grab and go items.
- are staffing all coffee and break stations to reduce the number of people touching typically high-touch surfaces like coffee urns and condiment stations.
- will be installing signage around the building to help people queue safely in areas where lines and crowding are common.

### CAPACITY TABLE

Space	Theater	Classroom	Rounds	U-Shape
520 sq. ft.	x	x	x	4
600 sq. ft.	12	8	15*	7
1,000 sq. ft.	17	13	20	10
2,000 sq. ft.	33	27	32	12
3,000 sq. ft.	52	40	48	x
4,000 sq. ft.	64	56	72	x
6,000 sq. ft.	93	81	108	x
18,000 sq. ft.	230	188	276	x
36,000 sq. ft.	501	424	564	x
Theatre	51	x	x	x

*\*based on 5 ft. of distance due to spacial restrictions*