

**BELLEVUE CONVENTION CENTER AUTHORITY
BOARD MEETING**

May 24, 2022

Meydenbauer Center
Bellevue, WA 98004
Meydenbauer Center Room 303 / ZOOM Meeting

8:30AM

I. CALL TO ORDER

Meeting was called to order by appointed Vice Chair Hofilena at 8:32 am.

II. ATTENDANCE: Ron Hofilena, Ann Kawasaki, Roger Anderson, and John Christison

Others Present City of Bellevue Finance Department Representatives Andrea Jutte

Staff: Tim Carr, CEO; Patrick McCluskey, CFO; Brad Jones, Executive Director VB; Sara Waltemire, COO

III. Consent Agenda:

Motion by Ms. Kawasaki, second by Mr. Anderson to approve the Consent Agenda. Motion carried 4-0.

IV. CHAIRMAN REPORT

V. COMMITTEE REPORTS

A. Meydenbauer Center Sales and Marketing Activity

Ms. Waltemire reviewed a memorandum dated May 12, 2022, regarding Meydenbauer April 2022 Sales and Marketing Activity.

B. Visit Bellevue

Mr. Jones reviewed a memorandum dated May 20, 2022, regarding Visit Bellevue Executive Summary.

C. Finance Committee

Mr. McCluskey reviewed a memorandum dated May 16, 2022, regarding the April 2022 Unaudited Financial Statements and Reserve Funding Report.

D. Facilities Committee

Ms. Waltemire reviewed a memorandum dated May 19, 2022, regarding the BCCA Facilities Report.

Ms. Waltemire reviewed a memo dated May 10, 2022, regarding Resolution 2022-07 to Enter into an Agreement with Matrix Networks to Upgrade the Facility Wireless Infrastructure Equipment and Software.

Motion by Mr. Anderson and second by Mr. Christison to approve Resolution 2022-07 to Enter into an Agreement with Matrix Networks to Upgrade the Facility Wireless Infrastructure Equipment and Software. Motion carried 4-0.

OTHER BUSINESS

VII. EXECUTIVE SESSION - None

XIII. COMMUNICATIONS WITH THE PUBLIC - None

IX. ADJOURNMENT

Vice Chair Hofilena adjourned the meeting at 9:21 am.

**NEXT BOARD MEETING: Tuesday, May 24, 2022 @ 8:30 am
Bellevue, WA 98004
In Person or Online/Zoom Meeting**