

**BELLEVUE CONVENTION CENTER AUTHORITY  
BOARD MEETING**

July 26, 2022

Meydenbauer Center  
Bellevue, WA 98004  
Meydenbauer Center Room 303 / ZOOM Meeting

8:30AM

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**I. CALL TO ORDER**

Meeting was called to order by Chair Tish at 8:32 am.

**II. ATTENDANCE:** Laurie Tish, Ann Kawasaki, Robert Wallace, Rick Carlson, Roger Anderson, and John Christison

**Others Present** Deputy Mayor Jared Nieuwenhuis, City of Bellevue Finance Department Representatives Andrea Jutte

**Staff:** Tim Carr, CEO; Patrick McCluskey, CFO; Brad Jones, Executive Director VB; Sara Waltemire, COO, Tracy Thornton, Director of Sales, Jeremy Heinrichs, Director of Facility Services

**III. Consent Agenda:**

***Motion by Ms. Kawasaki, second by Mr. Christison to approve the Consent Agenda. Motion carried 6-0.***

**IV. CHAIRMAN REPORT**

**V. EXECUTIVE REPORT**

Mr. Carr provided an update on Meydenbauer Center Theatre and volunteer opportunities for the Rock and Roll Marathon.

**VI. COMMITTEE REPORTS**

**A. Meydenbauer Center Sales and Marketing Activity**

Ms. Thornton reviewed a memorandum dated July 19, 2022, regarding Meydenbauer July 2022 Sales and Marketing Activity.

**B. Visit Bellevue**

Mr. Jones reviewed a memorandum dated July 21, 2022, regarding Visit Bellevue Executive Summary.

**C. Finance Committee**

Mr. McCluskey reviewed a memorandum dated July 19, 2022, regarding the June 2022 Unaudited Financial Statements and Reserve Funding Report.

**D. Facilities Committee**

Mr. Heinrichs reviewed a memorandum dated July 21, 2022, regarding the BCCA Facilities Report.

Ms. Waltemire reviewed a memo dated July 19, 2022, regarding Resolution 2022-08 to Enter into a Three-Year Agreement with Superior Services Window Cleaning LLC for Window Cleaning Services.

***Motion by Mr. Anderson and second by Mr. Wallace to approve Resolution 2022-08 to Enter into a Three-Year Agreement with Superior Services Window Cleaning LLC for Window Cleaning Services.***

**OTHER BUSINESS**

**VII. EXECUTIVE SESSION - None**

**XIII. COMMUNICATIONS WITH THE PUBLIC - None**

**IX. ADJOURNMENT**

Chair Tish adjourned the meeting at 9:43 am.

**NEXT BOARD MEETING: Tuesday, August 23, 2022 @ 8:30 am  
Bellevue, WA 98004  
In Person or Online/Zoom Meeting**