

**BELLEVUE CONVENTION CENTER AUTHORITY
BOARD MEETING**

December 13, 2022

**Meydenbauer Center
Bellevue, WA 98004
Room 303**

8:30AM

I. CALL TO ORDER

Meeting was called to order by Chair Tish at 8:32 am.

II. ATTENDANCE: Laurie Tish, Ann Kawasaki, Ron Hofilena, Roger Anderson, Rick Carlson, John Christison, Dan Watson (Emeritus)

Staff: Tim Carr, CEO; Patrick McCluskey, CFO; Brad Jones, Executive Director VB; Jeremy Heinrichs, Director of Facility Services; Tracy Thornton, Director of Sales, Andre Jutte, City of Bellevue

III. Consent Agenda:

Motion by Ms. Kawasaki, second by Mr. Hofilena to approve the Consent Agenda. Motion carried 6-0.

IV. CHAIRMAN REPORT

Chair Tish reviewed the 2023 Year Planner.

VI. COMMITTEE REPORTS

A. *Meydenbauer Center Sales and Marketing Activity*

Ms. Thornton reviewed a memorandum dated December 8, 2022, regarding Meydenbauer November Sales and Marketing Activity.

B. *Visit Bellevue*

Mr. Jones reviewed a memorandum dated December 8, 2022, regarding Visit Bellevue Executive Summary.

C. *Finance Committee*

Mr. McCluskey reviewed a memorandum dated November 27, 2022, regarding the October 2022 Unaudited Financial Statements and Reserve Funding Report.

Mr. McCluskey reviewed a memo regarding Resolution 2022-13 to Amend the 2022 Consolidated Fund Budget.

Motion by Ms. Kawasaki and second by Mr. Anderson to approve the Resolution 2022-13 to Amend the 2022 Consolidated Funds Budget. Motion carried 6-0.

Mr. McCluskey reviewed a memo regarding Resolution 2022-14 to Approve the 2023 Consolidated Funds Budget.

Motion by Ms. Kawasaki and second by Mr. Christison to approve the Resolution 2022-14 to Approve the 2023 Consolidated Funds Budget. Motion carried 6-0.

Mr. McCluskey reviewed a memo regarding Resolution 2022-15 to Approve the 2023 Finance Plan.

Motion by Ms. Kawasaki and second by Mr. Anderson to approve the Resolution 2023-15 to Approve the 2023 Finance Plan. Motion carried 6-0.

D. Facilities Committee

Mr. Heinrichs reviewed a memorandum dated December 8, 2022, regarding the BCCA Facilities Report.

OTHER BUSINESS

VII. EXECUTIVE SESSION

XIII. COMMUNICATIONS WITH THE PUBLIC - None

IX. ADJOURNMENT

Chair Tish adjourned the meeting at 9:23 am.

**NEXT BOARD MEETING: Tuesday, January 24, 2023 @ 8:30 am
Bellevue, WA 98004
In Person at Meydenbauer Center, Room 303**