

**BELLEVUE CONVENTION CENTER AUTHORITY  
BOARD MEETING**

**March 28, 2023  
8:30 AM**

**Meydenbauer Center  
Bellevue, WA 98004  
Room 303**

---

**I. CALL TO ORDER**

Meeting was called to order by Chair Tish at 8:31 am.

**II. ATTENDANCE:** Laurie Tish, Ann Kawasaki, Ron Hofilena, Roger Anderson, Rick Carlson, John Christison

**Others Present** Andre Jutte, City of Bellevue

**Staff:** Tim Carr, CEO; Patrick McCluskey, CFO; Brad Jones, Executive Director VB; Jeremy Heinrichs, Director of Facility Services; Tracy Thornton, Director of Sales & Marketing

**III. Consent Agenda:**

*Motion by Ms. Kawasaki second by Mr. Hofilena to approve the Consent Agenda. Motion carried 5-0.*

**IV. CHAIRMAN REPORT** – No report

**V. EXECUTIVE REPORT**

Mr. Carr reviewed a memorandum dated March 27, 2023, regarding the BCCA governmental affairs effort, Tourism Promotion Area timeline, and a summary of the BCCA annual staff awards.

**VI. COMMITTEE REPORTS**

**A. Meydenbauer Center Sales and Marketing Activity**

Ms. Thornton reviewed a memorandum dated March 23, 2023, regarding Meydenbauer February Sales and Marketing Activity.

**B. Visit Bellevue**

Mr. Jones reviewed a memorandum dated March 24, 2023, regarding Visit Bellevue Executive Summary.

**C. Finance Committee**

Mr. McCluskey reviewed a memorandum dated March 17, 2023, regarding the February 2023 Unaudited Financial Statements and Reserve Funding Report.

***D. Facilities Committee***

Mr. Heinrichs reviewed a memorandum dated March 24, 2023, regarding the BCCA Facilities Report.

**OTHER BUSINESS**

**VII. EXECUTIVE SESSION - None**

**XIII. COMMUNICATIONS WITH THE PUBLIC - None**

**IX. ADJOURNMENT**

Chair Tish adjourned the meeting at 9:25 am.

**NEXT BOARD MEETING: Tuesday, April 25, 2023 @ 4:00 pm  
Bellevue, WA 98004  
In Person at Meydenbauer Center, Room 303**