

**BELLEVUE CONVENTION CENTER AUTHORITY
BOARD MEETING**

**April 25, 2023
4:00 PM**

**Meydenbauer Center
Bellevue, WA 98004
Room 303**

I. CALL TO ORDER

Meeting was called to order by Vice Chair Hofilena at 4:11 pm.

II. ATTENDANCE: Laurie Tish, Ann Kawasaki, Ron Hofilena, Roger Anderson, Rick Carlson, John Christison, Uzma Siddiqi

Others Present Jared Nieuwenhuis , Deputy Mayor, City of Bellevue

Staff: Tim Carr, CEO; Patrick McCluskey, CFO; Brad Jones, Executive Director VB; Jeremy Heinrichs, Director of Facility Services; Tracy Thornton, Director of Sales & Marketing

III. Consent Agenda:

Motion by Mr. Christison second by Ms. Kawasaki the Consent Agenda. Motion carried 6-0.

IV. CHAIRMAN REPORT – No report

V. EXECUTIVE REPORT

Mr. Carr reviewed a memorandum dated April 20, 2023, regarding the BCCA governmental affairs effort, Tourism Promotion Area timeline, and a summary of the International Associations of Venue Managers, District IV Conference.

Mr. Carr reviewed a memorandum dated April 20, 2023, written by Theater Manager, Brittan Drake regarding a Q1 2023 – Meydenbauer Theatre Update.

VI. COMMITTEE REPORTS

A. Meydenbauer Center Sales and Marketing Activity

Ms. Thornton reviewed a memorandum dated April 20, 2023, regarding Meydenbauer March Sales and Marketing Activity.

B. Visit Bellevue

Mr. Jones reviewed a memorandum dated April 20, 2023, regarding Visit Bellevue Executive Summary.

C. Finance Committee

Mr. McCluskey reviewed a memorandum dated April 13, 2023, regarding the March 2023 Unaudited Financial Statements and Reserve Funding Report.

D. Facilities Committee

Mr. Heinrichs reviewed a memorandum dated April 20, 2023, regarding the BCCA Facilities Report.

OTHER BUSINESS

VII. EXECUTIVE SESSION - None

XIII. COMMUNICATIONS WITH THE PUBLIC - None

IX. ADJOURNMENT

Chair Tish adjourned the meeting at 5:23 pm.

**NEXT BOARD MEETING: Tuesday, May 22, 2023 @ 8:30 am
Bellevue, WA 98004
In Person at Meydenbauer Center, Room 303**