

**BELLEVUE CONVENTION CENTER AUTHORITY  
BOARD MEETING**

June 27,2023  
9:05 AM

Meydenbauer Center  
Bellevue, WA 98004  
Room 303 and Online via Zoom

---

**I. CALL TO ORDER**

The meeting was called to order by Chair Tish at 9:10 am.

**II. ATTENDANCE:** Laurie Tish, Ron Hofilena, Ann Kawasaki, Rick Carlson, John Christison, Uzma Siddiqi

**Others Present** Andrea Jutte, City of Bellevue

**Staff:** Tim Carr, CEO; Patrick McCluskey, CFO; Brad Jones, Executive Director, VB; Sara Waltemire, COO; Jeremy Heinrichs, Director of Facility Services; Tracy Thornton, Director of Sales & Marketing

**III. Consent Agenda:**

***Motion by Mr. Christison and a second by Ms. Kawasaki to approve the Consent Agenda.  
Motion carried 5-0.***

**IV. CHAIRMAN REPORT** – No report

**V. EXECUTIVE REPORT** – No report

**VI. COMMITTEE REPORTS**

**A. Facilities Committee**

Mr. Carr reviewed a memo regarding Resolution 2023-09 to approve a Stage Lighting Equipment Contract.

***Motion by Mr. Christison and second by Mr. Hofilena to approve Resolution 2023-09 to approve a Stage Lighting Equipment Contract. Motion carried 6-0.***

Mr. Heinrichs reviewed a memorandum dated June 21, 2023, regarding the BCCA Facilities Report.

**Chair Tish left the meeting, and the gavel was passed to Treasurer Kawasaki.**

***B. Meydenbauer Center Sales and Marketing Activity***

Ms. Thornton reviewed a memorandum dated June 19, 2023, regarding Meydenbauer May Sales and Marketing Activity.

***C. Visit Bellevue***

Mr. Jones reviewed a memorandum dated June 22, 2023, regarding Visit Bellevue Executive Summary.

***D. Finance Committee***

Mr. McCluskey reviewed a memorandum dated June 14, 2023, regarding the May 2023 Unaudited Financial Statements and Reserve Funding Report.

**OTHER BUSINESS**

**VII. EXECUTIVE SESSION - None**

**XIII. COMMUNICATIONS WITH THE PUBLIC - None**

**IX. ADJOURNMENT**

Treasurer Kawasaki adjourned the meeting at 10:01 am.

**NEXT BOARD MEETING: Tuesday, August 22, 2023 @ 8:30 am  
Bellevue, WA 98004  
In Person at Meydenbauer Center, Room 303**