

BELLEVUE CONVENTION CENTER AUTHORITY
BOARD MEETING

August 22, 2023
9:05 AM

Meydenbauer Center
Bellevue, WA 98004
Room 303

I. CALL TO ORDER

The meeting was called to order by Chair Tish at 8:30 am.

II. **ATTENDANCE:** Laurie Tish, Ron Hofilena, Ann Kawasaki, Rick Carlson, John Christison, Roger Anderson

Others Present Deputy Mayor Jared Nieuwenhuis, Andrea Jutte, City of Bellevue

Staff: Tim Carr, CEO; Patrick McCluskey, CFO; Brad Jones, Executive Director, VB; Sara Waltemire, COO; Jeremy Heinrichs, Director of Facility Services; Tracy Thornton, Director of Sales & Marketing, Evan Mues, Theatre Booking Manager

III. Consent Agenda:

Motion by Mr. Anderson and a second by Mr. Christison to approve the Consent Agenda. Motion carried 6-0.

IV. CHAIRMAN REPORT – No report

V. EXECUTIVE REPORT – Mr. Carr reviewed a memo regarding a memorandum dated August 18th, 2023, regarding Meydenbauer Community Advocacy and an update on the East Link Starter Line.

VI. COMMITTEE REPORTS

A. *Theatre Report*

Theatre Booking Manager, Evan Mues, reviewed a memorandum dated July 7, 2023 regarding the Q2 Theatre Update.

B. *Meydenbauer Center Sales and Marketing Activity*

Ms. Thornton reviewed a memorandum dated August 11, 2023, regarding Meydenbauer July Sales and Marketing Activity.

C. *Visit Bellevue*

Mr. Jones reviewed a memorandum dated August 17, 2023, regarding Visit Bellevue Executive Summary.

D. *Finance Committee*

Mr. McCluskey reviewed a memorandum dated August 4, 2023, regarding the July 2023 Unaudited Financial Statements and Reserve Funding Report.

Mr. McCluskey reviewed a memo regarding Resolution 2023-10 to approve payment of the 2023/2024 Commercial Insurance Premiums.

*Motion by Mr. Carlson and second by Mr. Christisoni to approve Resolution 2023-10 to approve payment of the 2023/2024 Commercial Insurance Premiums.
Motion carried 5-0.*

E. Facilities Report

Mr. Heinrichs reviewed a memorandum dated August 18, 2023, regarding the BCCA Facilities Report.

OTHER BUSINESS

VII. EXECUTIVE SESSION - None

XIII. COMMUNICATIONS WITH THE PUBLIC - None

IX. ADJOURNMENT

Chair Tish adjourned the meeting at 10:10 am.

**NEXT BOARD MEETING: Tuesday, September 26, 2023 @ 8:30 am
Bellevue, WA 98004**

Hybrid meeting: Online Via Zoom or in person at Meydenbauer Center, Room 303