

**BELLEVUE CONVENTION CENTER AUTHORITY
BOARD MEETING**

**February 27, 2024
8:30 AM**

**Meydenbauer Center
Bellevue, WA 98004
Room 303 and Online via Zoom**

I. CALL TO ORDER

The meeting was called to order by Chair Tish at 8:30 am.

II. ATTENDANCE: Laurie Tish, Ron Hofilena, Ann Kawasaki, Roger Anderson, John Christison, Uzma Siddiqui

Others Present Andre Jutte, City of Bellevue

Staff: Tim Carr, CEO; Patrick McCluskey, CFO; Sara Waltemire COO, Brad Jones, Visit Bellevue Executive Director; Tracy Thornton, Director of Sales & Marketing; Jeremy Heinrich, Director of Facility Services; Even Mues, Theatre Booking Manager

III. Consent Agenda:

***Motion by Ms. Kawasaki and a second by Mr. Hofilena to approve the Consent Agenda.
Motion carried 5-0.***

IV. CHAIRMAN REPORT – No report

V. Executive Report

Mr. Carr shared a memorandum dated February 23, 2024, regarding the BCCA Executive Report.

VI. COMMITTEE REPORTS

A. Meydenbauer Center Sales and Marketing Activity

Ms. Thornton reviewed a memorandum dated February 14, 2024, regarding Meydenbauer Center January Sales and Marketing Activity.

B. Visit Bellevue

Mr. Jones reviewed a memorandum dated February 19, 2024, regarding Visit Bellevue Executive Summary.

C. Finance Report

Mr. McCluskey reviewed a memorandum dated February 16, 2024, regarding the January 2024 Unaudited Financial Statements and Reserve Fund Report.

D. Facilities Report

Mr. Heinrichs reviewed a memorandum dated February 23, 2024, regarding the BCCA Facilities Report.

OTHER BUSINESS

VII. EXECUTIVE SESSION – None Scheduled

XIII. COMMUNICATIONS WITH THE PUBLIC - None

IX. ADJOURNMENT

Chair Tish adjourned the meeting at 9:47 am.

**NEXT BOARD MEETING: Tuesday, March 26, 2024 @ 8:30 am
Bellevue, WA 98004**

Meydenbauer Center Room 303 or online Via Zoom