

**BELLEVUE CONVENTION CENTER AUTHORITY  
BOARD MEETING**

September 24, 2024  
8:30 AM

Meydenbauer Center  
Bellevue, WA 98004  
Room 303 and Online via Zoom

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**I. CALL TO ORDER**

The meeting was called to order by Vice Chair Hofilena at 8:32 am.

**II. ATTENDANCE:** Ron Hofilena, Ann Kawasaki, Uzma Siddiqui, John Christison

**Others Present:** Councilmember Jared Nieuwenhuis

**Staff:** Tim Carr, CEO; Patrick McCluskey, CFO; Brad Jones, Visit Bellevue Executive Director; Sara Waltemire, COO; Tracy Thornton, Director of Sales & Marketing; Nate Brown, Director of Facilities

**III. Consent Agenda:**

*Motion by Mr. Christison and a second by Ms. Siddiqui to approve the Consent Agenda. Motion carried 4-0.*

**IV. CHAIR REPORT** – No report

**V. Executive Report** - No Report

**VI. COMMITTEE REPORTS**

**A. Meydenbauer Center Sales and Marketing Activity**

Ms. Thornton reviewed a memorandum dated September 12, 2024, regarding Meydenbauer Center August Sales and Marketing Activity.

**B. Visit Bellevue**

Mr. Jones reviewed a memo dated September 19, 2024, regarding the Visit Bellevue Executive Summary.

Mr. Jones reviewed the updated Destination Development that was presented to the BCCA Board during their Board retreat.

**Motion by Mr. Christison to endorse the updated Destination Development Plan and a second by Ms. Siddiqui. Motion carried 4-0.**

**C. Finance Report**

Mr. McCluskey reviewed a memorandum dated September 19, 2024, regarding the August 2024 Unaudited Financial Statements and Reserve Fund Report.

***D. Facilities Report***

Ms. Waltemire reviewed a memorandum dated September 18, 2024, regarding the BCCA Facilities Report.

**OTHER BUSINESS**

**VII. EXECUTIVE SESSION – None Scheduled**

**XIII. COMMUNICATIONS WITH THE PUBLIC - None**

**IX. ADJOURNMENT**

Vice Chair Hofilena adjourned the meeting at 9:28 am.

**NEXT BOARD MEETING: Tuesday, October 22, 2024 @ 8:30 am  
Bellevue, WA 98004  
Meydenbauer Center Room 303 or online Via Zoom**