

**BELLEVUE CONVENTION CENTER AUTHORITY
BOARD MEETING**

September 24, 2024
8:30 AM

Meydenbauer Center
Bellevue, WA 98004
Room 303 and Online via Zoom

I. CALL TO ORDER

The meeting was called to order by Vice Chair Hofilena at 8:32 am.

II. ATTENDANCE: Ron Hofilena, Ann Kawasaki, Uzma Siddiqui, John Christison

Others Present: Councilmember Jared Nieuwenhuis

Staff: Tim Carr, CEO; Patrick McCluskey, CFO, Brad Jones, Visit Bellevue Executive Director; Sara Waltemire, COO; Tracy Thornton, Director of Sales & Marketing; Nate Brown, Director of Facilities

III. Consent Agenda:

Motion by Mr. Christison and a second by Ms. Siddiqui to approve the Consent Agenda. Motion carried 4-0.

IV. CHAIR REPORT – No report

V. Executive Report - No Report

VI. COMMITTEE REPORTS

A. Meydenbauer Center Sales and Marketing Activity

Ms. Thornton reviewed a memorandum dated September 12, 2024, regarding Meydenbauer Center August Sales and Marketing Activity.

B. Visit Bellevue

Mr. Jones reviewed a memo dated September 19, 2024, regarding the Visit Bellevue Executive Summary.

Mr. Jones reviewed the updated Destination Development that was presented to the BCCA Board during their Board retreat.

Motion by Mr. Christison to endorse the updated Destination Development Plan and a second by Ms. Siddiqui. Motion carried 4-0.

C. Finance Report

Mr. McCluskey reviewed a memorandum dated September 19, 2024, regarding the August 2024 Unaudited Financial Statements and Reserve Fund Report.

D. Facilities Report

Ms. Waltemire reviewed a memorandum dated September 18, 2024, regarding the BCCA Facilities Report.

OTHER BUSINESS

VII. EXECUTIVE SESSION – None Scheduled

XIII. COMMUNICATIONS WITH THE PUBLIC - None

IX. ADJOURNMENT

Vice Chair Hofilena adjourned the meeting at 9:28 am.

**NEXT BOARD MEETING: Tuesday, October 22, 2024 @ 8:30 am
Bellevue, WA 98004
Meydenbauer Center Room 303 or online Via Zoom**