

**BELLEVUE CONVENTION CENTER AUTHORITY  
BOARD MEETING**

June 24, 2025  
8:30 AM

Meydenbauer Center  
Bellevue, WA 98004  
Room 303 and Online via Zoom

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**I. CALL TO ORDER**

The meeting was called to order by Vice Chair Hofilena at 8:31 am.

**II. ATTENDANCE:** Ron Hofilena, Ann Kawasaki, Roger Anderson, Rick Carlson, John Christison, Uzma Siddiqui

**Others Present:** Andrea Jutte, City of Bellevue; Council Member Jared Nieuwenhuis

**Staff:** Tim Carr, CEO; Patrick McCluskey, CFO; Brad Jones, Visit Bellevue Executive Director, Tracy Thornton, Director of Sales & Marketing; Nate Brown, Director of Facilities

**III. Consent Agenda:**

*Motion by Mr. Carlson and a second by Mr. Anderson to approve the Consent Agenda. Motion carried 6-0.*

**IV. CHAIRMAN REPORT** – No report

**V. EXECUTIVE REPORT** – No report

**COMMITTEE REPORTS**

**A. *Meydenbauer Center Sales and Marketing Activity***

Ms. Thorton reviewed a memorandum dated June 16, 2025, regarding Meydenbauer Center May Sales and Marketing Activity.

**B. *Visit Bellevue***

Mr. Jones reviewed a memorandum dated June 18, 2025, regarding Visit Bellevue Executive Summary.

**C. *Finance Report***

Mr. McCluskey reviewed a memorandum dated June 16, 2025, regarding the May 2025 Unaudited Financial Statements and Reserve Fund Report.

**D. *Facilities Report***

Mr. Brown reviewed a memorandum dated June 6, 2025, regarding the May 2025 Facilities Update.

Mr. Bown reviewed a memo regarding Resolution 2025-10 to Enter into a Contract with Performance Systems Integrations (PSI) for Fire Alarm Modernization.

Motion by Mr. Anderson, a second by Mr. Christison to approve Resolution 2025-10 to Enter into a Contract with Performance Systems Integrations (PSI) for Fire Alarm Modernization. Motion carried 6-0.

VI. EXECUTIVE SESSION - None

OTHER BUSINESS

IX. COMMUNICATIONS WITH THE PUBLIC - None

X. ADJOURNMENT

Vice Chair Hofilena adjourned the meeting at 9:58 am.

NEXT BOARD MEETING: Tuesday, August 26, 2025 @ 8:30 am  
Bellevue, WA 98004  
Meydenbauer Center Room 303 or online Via Zoom