

**BELLEVUE CONVENTION CENTER AUTHORITY
BOARD MEETING**

October 28, 2025
8:30 AM

Meydenbauer Center
Bellevue, WA 98004
Room 303 and Online via Zoom

I. CALL TO ORDER

The meeting was called to order by Chair Tish at 8:31 am.

II. ATTENDANCE: Laurie Tish, Ron Hofilena, Ann Kawasaki, Roger Anderson, Rick Carlson, John Christison, Uzma Siddiqui, Dan Watson

Others Present: Andrea Jutte, City of Bellevue

Staff: Tim Carr, CEO; Sara Waltemire, COO; Brad Jones, Visit Bellevue Executive Director; Patrick McCluskey, CFO; Tracy Thornton, Director of Sales & Marketing; Nate Brown, Director of Facilities

III. Consent Agenda:

Motion by Mr. Christison and a second by Mr. Carlson to approve the Consent Agenda. Motion carried 5-0.

IV. CHAIRMAN REPORT – No report

V. EXECUTIVE REPORT

Mr. Carr reviewed a memorandum dated October 24, 2025, regarding the BCCA Executive Report.

COMMITTEE REPORTS

A. *Meydenbauer Center Sales and Marketing Activity*

Ms. Thornton reviewed a memorandum dated October 17, 2025, regarding Meydenbauer Center September Sales and Marketing Activity.

B. *Visit Bellevue*

Mr. Jones reviewed a memorandum dated October 23, 2025, regarding the Visit Bellevue Executive Summary.

C. *Finance Report*

Mr. McCluskey reviewed a memorandum dated October 15, 2025, regarding the September 2025 Unaudited Financial Statements and Reserve Fund Report.

D. *Facilities Report*

Mr. Brown reviewed a memorandum dated October 22, 2025, regarding the October 2025 Facilities Update.

Ms. Waltemire reviewed a memorandum dated October 1, 2025, regarding the October 2025 Sustainability Committee Update.

VI. EXECUTIVE SESSION - None

OTHER BUSINESS

IX. COMMUNICATIONS WITH THE PUBLIC - None

X. ADJOURNMENT

Chair Tish adjourned the meeting at 9:31 am.

NEXT BOARD MEETING: Tuesday, November 18, 2025 @ 8:30 am
Bellevue, WA 98004
Meydenbauer Center Room 303 or online Via Zoom